

DEPARTMENT County Judge

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY OPERATING FUNDS

When requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT, this form MUST be completed and filed with the County Auditor to be placed on the next agenda of the Presidio County Commissioner's Court. This is the ONLY form necessary for requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT.

ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

On this the 27TH day of JANUARY, the following budget amendment to the previously approved 2020 - 2021 FY Presidio County Budget is made by the Presidio County Commissioners Court.

	<u>ACCOUNT NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
TO:	010-101-651	FURN & EQUIP < \$500	169.99
FROM:	010-101-434	EDUCATION & TRAVEL	169.99

This request is made for the following reasons:

To move funds to correct account to purchase HP Office Jet Printer

Prepared By: ALICIA SANCHEZ

APPROVED AND SIGNED this the 27th day of January, 2021

Cinderela Guvora
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR

DATE OF ENTRY: _____ JOURNAL ENTRY NO: _____

ENTRY MADE BY: _____ BUDGET ADJUSTMENT NO: _____

DEPARTMENT _____ JP #2 _____

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY BUDGETED FUNDS

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ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

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	<u>ACCT. NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
TO:	010-108-651	FURNITURE & EQUIP <\$500	\$234.83
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
FROM:	010-108-425	OFFICE EXPENSES	\$234.83
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

This request is made for the following reasons:
TO MOVE FUNDS TO CORRECT CATEGORY

Prepared By: _____ PATTY ROACH _____

APPROVED AND SIGNED this the 27th day of January, 2021

Cinderela Guvora
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR'S OFFICE

DATE OF ENTRY: _____

JOURNAL ENTRY NO: _____

ENTRY MADE BY: _____

BUDGET ADJUSTMENT NO: _____

DEPARTMENT _____ COURTHOUSE _____

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY BUDGETED FUNDS

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ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

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	<u>ACCT. NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
TO:	<u>010-119-461</u>	<u>SERVICE CONTR/LICENSES</u>	<u>\$3,109.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
FROM:	<u>010-119-470</u>	<u>REP & MAINT/BLDG & GROUNDS</u>	<u>\$3,109.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

This request is made for the following reasons:
TO COVER REMAINING HVAC SERVICE CONTRACT COSTS

Prepared By: _____ PATTY ROACH _____

APPROVED AND SIGNED this the 27th day of January, 2021

Cynthia Guviana
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR'S OFFICE

DATE OF ENTRY: _____

JOURNAL ENTRY NO: _____

ENTRY MADE BY: _____

BUDGET ADJUSTMENT NO: _____

DEPARTMENT _____ COURTHOUSE _____

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY BUDGETED FUNDS

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ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

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	<u>ACCT. NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
TO:	<u>020-120-650</u>	<u>CAPITAL OUTLAY</u>	<u>\$9,700.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
FROM:	<u>026-256-470</u>	<u>REP & MAINT/BLDG & GROUNDS</u>	<u>\$9,700.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

This request is made for the following reasons:
TO MOVE FUNDS FROM SO. PARK TO ROAD & BRIDGE FOR RESTROOM CONSTRUCTION.

Prepared By: PATTY ROACH

APPROVED AND SIGNED this the 27th day of January, 2021

Cynthia Jarama
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR'S OFFICE

DATE OF ENTRY: _____

JOURNAL ENTRY NO: _____

ENTRY MADE BY: _____

BUDGET ADJUSTMENT NO: _____

DEPARTMENT County Attorney

LINE ITEM TRANSFER/BUDGET AMENDMENT

REQUEST FORM

ALL PRESIDIO COUNTY OPERATING FUNDS

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ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

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	<u>ACCOUNT NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
TO:	701-110-462	OTHER SERVICES	125.00
FROM:	701-110-425	OFFICE EXPENSES	125.00

This request is made for the following reasons:

To move funds to correct account to pay for computer cleanup

Prepared By: ALICIA SANCHEZ

APPROVED AND SIGNED this the 27th day of January, 2021

Cipriana Juarez
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR

DATE OF ENTRY: _____ JOURNAL ENTRY NO: _____

ENTRY MADE BY: _____ BUDGET ADJUSTMENT NO: _____